

DRAFT MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
PEDESTRIAN WORKING GROUP AND THE
REGIONAL BICYCLE TASK FORCE

Tuesday, August 16, 2005 - 1:30 p.m.
MAG Office Building, Cholla Room
302 North First Avenue, Phoenix

MEMBERS ATTENDING

Tami Ryall, Gilbert, Chair, Regional Bicycle Task Force and Acting Chair of the Pedestrian Working Group
Bruce Meyers, ADOA Gen. Services
Michael Sanders, ADOT
*Michael Eagan, ASLA, Arizona Chapter
*Anna Roedler, Avondale
*Michael Normand, Chandler
Bill Lazenby, Coalition of Arizona Bicyclists
Steve Hancock, Glendale
Farhad Tavassoli, Goodyear

*Michael Cartsonis, Litchfield Park
Peggy Rubach, Maricopa County
Mitch Foy, Mesa
Karen Flores, Peoria
*Katherine Coles, Phoenix
Briiana Leon, Phoenix
Randi Alcott, RPTA
Dawn Coomer, Scottsdale
Reed Kempton, Scottsdale
*Eric Iwersen, Tempe
*Randy Overmeyer for Lee Lambert, Surprise
Mark Smith, El Mirage

*Members neither present nor represented by proxy.
^Attended via audio-conference

OTHERS PRESENT

Mike Washkowiak, Kimley-Horn, Assoc.

1. Call to Order

Chair Tami Ryall called the meeting to order at 1:35 p.m.

2. Approval of the July 19, 2005 Meeting Minutes of the Pedestrian Working Group and the Regional Bicycle Task Force

Bill Lazenby moved to approve and Steve Hancock seconded the move to approve the meeting minutes of the Bicycle Task Force and Pedestrian Working Group for July 19, 2005. The motion passed unanimously.

3. Call to the Audience

An opportunity was provided to members of the public to address the Bicycle Task Force and the Pedestrian Working Group on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public were requested not to exceed a three minute time period for their comments. A total of 15 minutes was provided for the Call to the Audience agenda item, unless the Bicycle Task Force and the Pedestrian Working Group requests an exception to this limit. Please note that those wishing to comment on action agenda items were given an opportunity at the time the item was heard.

4. Staff and Member Agency Reports

Dawn Coomer announced that Scottsdale has hired A Dye Design for their downtown pedestrian project.

Tami Ryall announced that A Dye Design also designed the Gilbert project. The final public meeting will be in August.

Bruce Meyers reported that the concrete sidewalk in front of the capital is going to be fixed. Caterers and similar businesses have driven over the curb cut cracking the sidewalk.

Mitch Foy wanted to thank the committee members for approving the Mesa Downtown pedestrian project. Mesa has hired e group as the consultant. Mitch Foy asked about the criteria needed for Bronze Bicycle Friendly Community from League of American Bicyclists. Reed Kempton replied that he will send him a copy of the city of Scottsdale application. Tami Ryall requested that the west valley cities apply for recognition.

Randi Alcott reported that Valley Metro has been responding to a Bicycling Magazine survey about bike-on-bus boardings for the past four months. Two percent of the boardings are bike-on-bus equaling about 100,000 boardings per month. At the close-out, Valley Metro received \$150,000 for bicycle education. Valley Metro would like committee input at the September meeting on direction for the education campaign.

Bill Lazenby announced a bicycle training course in Prescott for second Saturday in September. There is also a second training for instructors to teach the Road One course.

Briiana Leon reported that the Maryland Avenue bridge has been erected but not yet open. There will be a dedication ceremony to Eugene Berlatsky that all committee members will be invited to.

Peggy Rubach reported that ADOT, Children's Hospital and Valley Metro will assist the County in staffing education booths at the American Express safety fair.

Maureen DeCindis provided an update on the consultant contract with Sprinkle Consulting, Inc. The contract will commence on October 3, 2005 for 18 months. At the November 8, 2005 meeting, Sprinkle Consulting will present an overview of the project for input from the committee.

Maureen DeCindis distributed an update on the passage of SAFETEA-LU as requested by members at the July meeting. The update from The America Bikes website described two pilot programs that were added (*The Outcome for the Safe Routes to School Program* and *The Non-motorized Transportation Pilot Program*). The amount of funding and the process for funding projects in the MAG region has not

been determined yet.

Mitch Foy asked about the new TIP process with the new funding. Could the projects in the first TIP process have projects ranked for the new money. Tami Ryall explained that the projects are not in the year that this TIP is being ranked. The dollars may be available in 2009 and this year the committee is ranking 2011 projects. Dawn Coomer explained that the money comes through ADOT and the funding amount has not been identified.

Maureen DeCindis reported that the request to hire a consultant for the five pedestrian guidelines workshops was in progress. MAG staff recommended hiring Jim Coffman, of Coffman Studio, LLC. The committee had suggested at the July meeting that staff strongly consider hiring the consultant that updated the *Guidelines*. Mr. Coffman was sub-consultant in updating the *Guidelines*, has considerable experience in planning, teaching, consulting in the pedestrian area. Maureen DeCindis asked for an approximate time schedule from the regional workshops in order to write the contract. The following lists the geographic regions and the member agencies that will be invited to the workshops:

1. Central Region - Phoenix, Valley Metro, Maricopa County, ADOT, Guadalupe,
2. East Valley - Mesa, Gilbert, Chandler, Apache Junction, Gila River Indian Comm., Queen Creek
3. North East Valley - Tempe, Scottsdale, Paradise Valley, Cave Creek, Carefree, Fort McDowell Yavapai Nation, Fountain Hills, Salt River Pima-Maricopa Indian Community
4. NW Valley - Peoria, Glendale, Surprise, El Mirage, Wickenburg, Youngtown
5. SW Valley - Avondale, Goodyear, Litchfield Park, Buckeye, Gila Bend, Tolleson

NW Valley: Karen Flores has volunteered to host the northwest valley training.

Central Region: Peggy Rubach has volunteered to host the central region training.

East Valley: Tami Ryall has volunteered to host the east valley training.

North East Valley: Dawn Coomer has volunteered to host the north east valley training.

SW Valley: Farhad Tavassoli has volunteered to host the southwest valley training.

Maureen DeCindis explained that the dates and sites will be confirmed after the contract with the consultant has been initiated.

5. Discussion of the proposed Shared Use Design Assistance Program

Committee members were asked to discuss creating a Shared-Use Design Assistance program. Committee members were asked to refer to Attachment 1 in the agenda. MAG has funded the Pedestrian Design Assistance program for the past 10 years. In 2005, \$200,000 was allocated to this program through the MAG UPWP. However, the FY 2006 UPWP did not include any funding for this program. Committee members have expressed interest in expanding this program to include Shared Use Design Assistance as well as the pedestrian design projects. If the program is expanded, it may also be appropriate to increase the annual funding as well as discuss how the program should be funded, either through the UPWP process or through a set-aside from the funds allocated to bicycle and pedestrian projects in the Regional Transportation Plan.

Reed Kempton suggested that \$200,000 was not enough money to design off-street bicycle projects. Mitch Foy reflected that any amount of money is helpful for city of Mesa. Steve Hancock reported that Glendale had a project for which the design money was very helpful. Tami Ryall suggested that the value of the public process and solutions for some of the issues was worth the design money. Peggy

Rubach reminded the committee that when this Shared Use Design Assistance Program was first suggested there were common projects like arterial crossings for which the designs could be transferable to any city. The new Safetela-LU funds will be available soon and it might be possible to capture more funding for the design program.

Tami Ryall asked if the committee wanted to cap the amount a city could ask for in any given project. Briiana Leon agreed with Reed Kempton that design projects are more expensive these days. She suggested that the cities would have to contribute more funds toward the design or use the design funding to produce a Design Concept Report (DCR) or feasibility scope. Dawn Coomer suggested inter-jurisdictional connectivity and arterial crossings projects might have a higher priority during the ranking process.

Reed Kempton suggested broadening the scope and entitling the program “The Bicycle Design Assistance Program”. Peggy Rubach suggested listing many different projects types such regional crossings, Central Arizona Project, intersection treatments, technological advances, and system integration inter-connectivity. Tami Ryall suggested that the committee ask for \$300,000 Bicycle Design Assistance program from MAG planning funds in the Unified Planning Work Program.

With regards to the pre-approved consultant list, Dawn Coomer explained that the pre-approved consultant list avoids the complication of a separate procurement procedure after each project is approved. Reed Kempton explained that most consultants are qualified to design both bicycle and pedestrian projects. Mitch Foy asked if the city of Mesa in-house department could be on the consultant list. MAG staff responded that the consultants listed provide services for any project in any city.

Currently, MAG has created the Pedestrian Design Guidelines which form the basis for the Pedestrian project designs. Attachment 2 in the agenda was a copy of the MCDOT Roadway Design Manual: Chapter 8.4 *Shared Use Path Design Guidelines*. The committee could choose to use these guidelines, adapt these guidelines, create new guidelines or not use any guidelines but refer the consultant to use AASHTO guidelines. Reed Kempton suggested just using AASHTO as the guidelines.

In summary, the MAG Pedestrian Working Group and the MAG Bicycle Task Force reached consensus that the MAG Pedestrian Design Assistance Program should request \$200,000 in the 2007 MAG Unified Planning Work Program and that a new program entitled the Bicycle Design Assistance Program also be requested for a funding amount of \$300,000. The committees also agreed that the next request for proposal would develop a pre-qualified consultant list for both bicycle and pedestrian design projects.

6. Next Meeting

The next meeting will be September 20, 2005 at 1:30 p.m. in the Cholla Room.